

- 1. Are all dietary requirements catered for?**  
Yes - We are able to prepare meals according to all dietary needs providing we receive the information in advance. In some cases it may be necessary for parents to provide specialised food.
- 2. Does the Centre/School carry out risk assessments for all the activities that the children will be taking part in during their visit?**  
Yes- Leeson House has Health and Safety Policies and Risk Assessments for all the activities that are run by Leeson House Staff. Any activities undertaken by the School staff will require their own risk assessments during their visit. The School has access to the Leeson House risk assessments on request.
- 3. Is the Centre secure overnight?**  
Yes – The Main building is secure both during the day and night. Only Staff are able to gain access. A member of Leeson House Staff is on Duty during the evenings and night-time hours.
- 4. What bedding/linen is my child required to bring?**  
The majority of Schools request that the children provide their own bedding/linen for their use whilst staying at Leeson House, which consists of 2 pillow cases, 2 sheets or duvet cover plus 1 sheet. No sleeping bags. Towels are also required.
- 5. If my child has a medical condition will the Centre be able to meet their needs?**  
Yes – The Centre will be able to meet your child's needs provided we have all the necessary information prior to your child's visit.
- 6. What are the sleeping arrangements? Do boys and girls share a room?**  
The Centre has 11 Dormitory style bedrooms from the minimum sleeping capacity of 4 beds to 10 beds. When provided with the final numbers from your child's school the Housekeeper allocates bedrooms to the School. Genders are not mixed in either the bedrooms or the showers/toilets.
- 7. What meals are provided during my child's stay at Leeson House?**  
The children are provided with breakfast, packed lunch and cooked evening meal which includes a vegetarian option. Packed lunches are required to be supplied by the parents on the first day.
- 8. How much money should I give my child to spend during their stay?**  
We recommend that they bring no more than £5.00, preferably in £1 coins or small change to spend in the Centre shop.
- 9. Can my child bring his/hers hand held computer games or other electronic devices?**  
Yes – however, please note the pupils' bedrooms are not lockable and the children would become distressed if their device was lost. Please ensure all valuables are labelled clearly with your child's name. Staff bedrooms are lockable and a small safe is available for their use.
- 10. When the children take part in an activity off site do the minibuses have seat belts?**  
Yes, the minibuses have seat belts and undergo regular safety and maintenance checks. They are driven by fully qualified and trained staff.
- 11. Will my child know what to do in the event of a fire/incident?**  
Yes – At the beginning of your child's stay they have a Domestic introduction which covers Health and Safety during their visit followed by a fire drill. They are shown all the fire exits from the main building. Fire regulations and checks are completed on a regular basis.